

The Whartons After School Club

JOB DESCRIPTION

After School Club Play Worker

- To provide care and supervision to the children attending the After School Club.
- To provide support and assistance as required to the assistant with whom you are working.
- To choose and set up a wide range of stimulating activities which encourage learning through play and co-operation, appropriate to the ages and needs of the children in the group. Record and evaluate for future reference.
- Plan and organise creative activities, sports, team games etc. Record and evaluate these for future reference.
- Stay in your designated areas.
- Ensure all areas of play are well supervised, caring for the safety and welfare of the children at all times.
- Initiate play, particularly with those who lack confidence or unable to interact with their peers.
- To show tolerance, warmth and a personal interest in each child. This would include: supporting, reading, talking, listening and playing with them.
- To understand the physical, intellectual, language, emotional and social needs of the children.
- To treat all information relating to families as confidential.
- To observe safety measures.
- Administer and record First Aid as required.
- To take advantage of training courses.
- To be familiar with all policies and procedures, including Safeguarding, equal opportunities, behaviour and admissions.
- Ensure the building is left clean and tidy.

- Initiate close liaison with parents. Discuss their children's progress, answering any questions or queries they may have in a positive manner.
- Put forward any new ideas for the benefit of the smooth running of the club.
- To carry out relevant duties as prescribed by the Group Manager.