**The Whartons After School Club**

**Employment Application Form**

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| **Post Applied For:**  Play work Assistant\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Closing date for applications:** 1st October 2021 5pm **Interviews**  w/c 11th October **Start Date** w/c 18th October ASAP |
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**Personal Details:**

|  |  |
| --- | --- |
| **Surname:**  | **First Names:** |
|  | **Telephone:** **Home:** **Work:****E-mail:**  |
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**Education:**

Please provide details of your education from high/secondary school starting with the most recent:

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| --- | --- | --- |
| **Date** | **Name of establishment** | **Subject or qualification** |
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**Training and professional development:**

Please provide details of training you have undertaken starting with the most recent:

|  |  |
| --- | --- |
| **Date** | **Details of training undertaken** |
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Please continue on an additional sheet if required

**Employment Experience:**

Please provide details of your employment experience starting with the most recent.

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| --- | --- | --- | --- |
| **Dates From/To** | **Name of organisation** | **Post held and brief description of responsibilities** | **Reason for leaving** |
|  |   |  |  |

Please continue on an additional sheet if required

**References:**

Please provide details of two referees who can comment on your suitability for the post. One should be your current or most recent employer if you have one. If you have not been previously employed give the name of a responsible person who knows you well but is **not** a relative. References will only be taken up after the interview and with your knowledge.

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| **Name:** |
| **Position:** |
| **Address:****Works: Home:**  |
| **Telephone: work Home**  |
| **Email:** |
| **Please say in what capacity you know this person and for how long.** |

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| --- |
| **Name:** |
| **Position:** |
| **Address:** |
| **Telephone** |
| **Email:** **1 2.**  |
| **Please say in what capacity you know this person and for how long.** |

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| **Have you had any criminal conviction? Yes / No**If yes, please describe:Please note that this post will require an enhanced disclosure of all criminal convictions. |

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| **Please describe your reasons for making this application:**Please outline how your skills and experience match the criteria listed in the person specification. |
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